**MINUTES OF ALDERTON PARISH COUNCIL MEETING**

Held in Alderton Village Hall on Monday 10 December 2018

**Present**: Christopher Langley (CL) Chairman, Will Palmer (WP), Ruth Clark (RC), Bill Vaudrey (BV)

**In attendance**: Joy Andrews (JA), clerk: Christine Block (CB) District Councillor

**Members of public**: Three

1. **Apologies for absence**: Darren King, Nick Rose, Alex Mann
2. **Declarations of member’s interests in any items on this agenda:** None
3. **Approval of minutes of meeting**: The minutes of the meeting held on 10 September 2018 were approved and signed.
4. **Matters arising from minutes**: (i)The youth club taster sessions were a success and it is hoped to commence a weekly youth club in January 2019. (ii) Redecoration of the pavilion has been completed and a work party will now be organised to dispose of unwanted furniture and fly-tipping around the containers. (iii) The proposal from Beach House to straighten their boundary was refused by the trustees of the recreation ground.
5. **District Councillor’s Report:** CB reported that the Community Land Trust is now a legally constituted body and their first project, to build 4 houses in Bawdsey, will commence in 2019. These will be one or two bed properties which will be for rent to local people in perpetuity. There are currently 45 people on the local Gateway to Homes register and CLT will carry out a survey across all local parishes in 2019 to establish up to date information on need in the area. There should be a final design and idea of cost for the river wall defence at Flood Cell 1 in January. There may be a few properties built in Alderton under the Enabling Development scheme in the future.
6. **Finance:** (i)The proposed Budget (copy attached) for 2019/20 was discussed. The clerk explained that the £1000 allowed for election fees would be the maximum due if it is necessary to hold a parish council election in May next year. If the seats are uncontested then only an administration charge of approximately £100 will be made by the District Council. Taking this into account and the general rise in prices it was agreed to increase the precept to £6900. (ii)The items on the attached list were authorised for payment.
7. **Parking - to discuss problem of parking in Mill Hoo:** It was reported that although councillors had met with a housing officer from Flagship Housing Association in April no headway had been made in solving this problem. District Cllr Block offered to take this up with management at Flagship to see if there is a way to get some of the vehicles off the road and pathways. The chairman also suggested that County Councillor Andrew Reid should be approached.

**8. 30mph speeding restriction signs – to discuss moving signs in Hollesley Road:** CL reported that he had been in contact with CC Andrew Reid regarding this, who in turn, had discussed it with Highways. Following inspection of the site Highways advised that to move the signs to a position where there is enough verge space they would be a considerable distance from The Pastures entrance. It was felt that this would be very expensive and would probably be ignored because still in open countryside. A second proposal is to have an additional sign warning that there is a 30 mph speed limit ahead. It was agreed to get a detailed costing of this work.

**9. Emergency Planning meeting:** It was agreed to purchase a walkie/talkie radio at a cost of £199 for use as a backup in the event of a complete mobile network failure during an incident. This will be used in conjunction with Bawdsey PC who have bought 3 radios thus connecting Bawdsey, Shingle Street and Alderton and a mobile unit. Bottled water and soup will be kept in Alderton village hall for distribution in an emergency situation.

**10. Village Hall/Pool Table – (i) To agree terms & conditions of use :** A set of terms & conditions of use for the pool table had been circulated and were discussed. The clerk was asked to finalise these and they willthen be published on the website**. (ii) To discuss parking issues:** It was reported that there have been issues with village hall users obstructing the shared access to a neighbouring property, terms and conditionsfor use of village hall to be written clarifying this**. (iii) To discuss cleaning/decoration of exterior: I**t was agreed the parish council would pay for materials if a volunteer group would carry out the work.

**12. Santa’s Grotto/Coffee morning:** RC reported that all was in place for this event and it was agreed that all profits should go towards the cost of providing a youth club in the village.

**13. Fete 2019- update on event planned and confirmation of date:**  RC reported that a committee has been formed for organising this event. The date has been changed to Saturday 6 July and the time will be from 2 – 6p.m. It is proposed that an evening music event will follow which was approved by councillors. A meeting has been held with the owners of Alderton Swan who will give their full support.

**14**. **Free Trees – to discuss if required:** In the absence of RG who is our tree warden this item was deferred to the next meeting.

**15. Litter Pick – to agree date for 2019:**  It was agreed to hold the litter pick on Sunday 10 March 2019.

**16. Matters to be brought to the attention of the Council -** It was brought to the attention of the council that conditions have been attached to the proposed development at Benchfield and this should be monitored to ensure these are carried out.

**17.** **Date of next meeting** - 11 March 2019

The meeting closed at 8.20 p.m

**These are draft minutes which will be verified at the next meeting**