**MINUTES OF ALDERTON PARISH COUNCIL MEETING**

Held in Alderton Village Hall on Monday 12 June 2017

**Present**: Christopher Langley (CL) Chairman, Nicholas Rose (NR), Diana Loughlin (DL), Darren King (DK), Robin Gilbert (RG), Ruth Clark (RC)

**In attendance**: Joy Andrews (JA), clerk: Christine Block (CB), District Councillor.

**Members of public**: None

1. **Apologies for absence**: Will Palmer, Bill Vaudrey
2. **Declarations of member’s interests in any items on this agenda:** None
3. **Declaration of acceptance of office:** The chairman and vice-chairman signed the Declaration of acceptance of office forms.
4. **Approval of minutes of meetings**: The minutes of meeting held on 15 May 2017 were approved and signed.
5. **Matters arising from minutes**: i) The clerk reported that a Speed Indicator Device and all accessories would cost almost £4000. It was decided that as there are very few positions where this could be placed in Alderton the cost is too high. ii) The chairman requested that the village hall committee should arrange for the weeds around the hall to be removed. DL stated that this is in hand.
6. **District Councillor’s Report:** District Cllr Christine Block reported that there is to be a meeting regarding affordable housing and setting up a community trust in Shottisham Trust Hall on 22 June at 6.15 p.m. Representatives from all local parishes are invited. There will also be a ‘drop-in’ public information day for East Anglia One offshore windfarm in Bawdsey Village Hall on 22 June from 12 noon to 7 p.m. Cllr. Block advised that it would be best for the council to apply to the exemplar fund for a grant to replace the play equipment as a large sum will have to be raised.
7. **Finance**: i) The accounting statement for 2016/17 was approved and signed.

 Ii) The attached list of items were authorised for payment.

8. **Approve and sign Risk assessment for play equipment:** The Risk assessment for play equipment was reviewed, approved and signed.

9**. Discuss replacement play equipment:** To replace the zip wire, one set of swings and carry out minor repairs to other equipment will cost approx. £14,000. RG will continue to apply for grants, the clerk will forward estimates to all councillors. A special meeting to finalise this may have to be called.

10. **Access to Recreation ground – consider erecting a height restriction barrier:** It was agreed this is a good idea but cost has to be taken into consideration. It was noted that as the bottle banks are on the recreation ground the large recycling lorry will need to gain access. The clerk will look into this and also forward estimates when received.

11. **Parking on The Knoll:** The residents on The Knoll whose cars were causing most concern have removed them on request from the council. However, there is a problem throughout the village particularly as large vehicles from Scottish Power will be using the roads in the near future. Clerk to contact police again.

12. **Progress report on Fete:** RC reported that helpers are still needed and she will contact Hollesley Bay Colony to ask if any inmates will be available to help. It is intended to purchase the raffle tickets earlier this year so they can be sold prior to the fete. A fund of up to £200 was agreed for purchase of games equipment required for use at the fete. There will be a meeting of helpers 3 weeks prior to the fete to finalise details. RC will write the necessary risk assessments.

13. **Matters to be brought to the attention of the council:** Following the success of last year’s event RC and DL hope to hold a coffee morning/Santa’s Grotto in the village hall on 10 December 2017.

Marquee hire – RG has advised Clare Terrell that she will need at least 6 people to erect the marquee. She will be in touch to confirm whether or not she wishes to go ahead with the hire. A further member of the public wishes to hire this on 1 July 2017.

14**. Date of next meeting**: 4 September 2017

There being no further business the meeting closed at 8 p.m.

**These are draft minutes which will be verified at the next meeting.**

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